**VACANCY AT THE COMESA FEDERATION OF WOMEN IN BUSINESS (COMFWB)**

The post of Director, Programme Management is vacant at the COMESA Federation of Women in Business, in Lilongwe, Malawi.

**The age limit for application is 55 years.** Interested candidates are requested to send **two** sets of their applications, in both hard and soft copy, by **31 March 2025, 14:00 hours,** to:

Supervising Officer

Ministry of Foreign Affairs, Regional Integration and International Trade

14th Floor, Newton Tower, Sir William Newton Street,

Port Louis

Email address: [sfa@govmu.org/](mailto:sfa@govmu.org/)mofarc@govmu.org

The Application should include the following:

1. Duly signed completed COMESA Application Form;
2. A short covering letter, describing how the qualifications, experience and competencies of the prospective candidate are relevant to the position;
3. Certified copies of Degree(s), Diploma(s) and Certificate(s); and

**(Uncertified copies of academic qualifications will not be accepted)**

1. Documentary evidence of work experience.

Applications sent directly to the COMESA Secretariat will **not** be considered. Only candidates shortlisted by the Secretariat will be called for interview.

Details about the job descriptions and application form are available on the website of the Ministry (<https://foreign.govmu.org/Pages/awards.aspx>), COMESA Secretariat ([http://](http://www.sadc.int)[www.comesa.int](http://www.comesa.int)) and COMFWB Secretariat (http://www.comfwb.org).

**Ministry of Foreign Affairs,**

**Regional Integration and International Trade**

**20 March 2025**