

## **VACANCY AT THE SADC REGIONAL PEACEKEEPING TRAINING CENTRE (RPTC)**

The post of Finance and Administration Officer is vacant at the SADC RPTC based in Harare, Zimbabwe.

Interested candidates are requested to send their applications both in hard (**two sets**) and soft copy, by **Friday 5 February 2021, 14:00 hours**, to:

**Ag. Director Cooperation**

**Regional Integration Division**

**Ministry of Foreign Affairs, Regional Integration and International Trade**

**9<sup>th</sup> Floor, Newton Tower,**

**Sir William Newton Street**

**Port Louis**

Email address : [mofarc@govmu.org](mailto:mofarc@govmu.org)

The Applications should include the following:

- (i) Duly signed completed SADC Application Form;
- (ii) A short covering letter, describing how the qualifications, experience and competencies of the prospective candidate are relevant to the position;
- (iii) A five-pages updated Curriculum Vitae; and
- (iv) Certified copies of Degree(s), Diploma(s) and Certificate(s).

**(Uncertified copies of Certificates will not be accepted)**

**The age limit for applications is 50 years.**

Applications sent directly to SADC will not be considered. Only candidates shortlisted by the SADC Secretariat, will be called for interview to be held virtually.

Details about the job descriptions and application form are available on the websites of the Ministry (<http://foreign.govmu.org>) and the SADC Secretariat (<https://www.sadc.int>).

**Ministry of Foreign Affairs  
Regional Integration and International Trade  
25 January 2021**