



SOUTHERN AFRICAN DEVELOPMENT COMMUNITY

VACANCY ANNOUNCEMENT

Background

The Southern African Development Community (SADC) currently has fifteen Member States¹ with a population of approximately 277 million people and a combined GDP of USD 575.5 billion (2010). The overall objective of SADC is to achieve development and economic growth, which is to be attained through increased regional integration, built on democratic principles and equitable and sustainable development.

It is following this background that SADC Secretariat wishes to invite suitably qualified, experienced citizens of SADC to apply for the following position tenable at its Headquarters in Gaborone, Botswana:

Position	Job Grade
1. Re - Advertisement Director - Internal Audit & Risk Management	2

Remuneration

The SADC Secretariat offers a competitive package for all the positions listed below.

Job Grade	Average Package per Annum:
Job Grade 2	US\$ 90, 828

Tenure of appointment

The appointment will be made on a fixed term contract for a period of four (4) years, renewable once for an equal period subject to satisfactory performance.

Submission of Applications

Closing Date: Applications must be submitted to the SADC National Contact Point in the following eligible Member States not later than or on **6th July 2018.**

Botswana, DRC, Madagascar and Mauritius.

Please be informed that due to the SADC recruitment policy, some Member States are not eligible to apply for this position at the moment due to rules on representation at management level and availability of quota points.

¹ The Southern African Development Community (SADC) is made up of Angola, Botswana, Democratic Republic of the Congo, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Tanzania, Zambia, Zimbabwe

REF: SADC/2/3/3/3

Your application should be accompanied by the following:

- a) a short covering letter stating the position that you want to be considered for and describe how your qualifications, experience and competencies are relevant to the position;
- b) a 5 pages updated curriculum vitae;
- c) certified copies of your degree(s), Diploma(s) and Certificate(s); and
- d) duly completed SADC Application Form.

Should you be shortlisted, you will be required to produce evidence of any educational and professional qualifications supporting your application, on the day of your interview.

Gender Mainstreaming

SADC is an equal opportunity employer and particularly encourages applications from female candidates.

Closing Date: 6th July 2018

If you are results orientated, you have a passion for the transformation and development of Southern Africa, and possess the required competencies, please submit your application.

Only applicants, who meet the requirements of the SADC Secretariat and being considered for interview, will be contacted. Should you not hear from the SADC Secretariat within four weeks after the closing date, kindly consider your application as unsuccessful.

For further details on the position that you want to apply for, job profiles and [SADC Application Form](#), refer to the **SADC Website: www.sadc.int**

Details can also be obtained from the National Contact Point in your respective country.